Charter of the Information Security Management System Team

1. Purpose

AddTech Hub Public Company Limited and its subsidiaries (the "**Group**") has arranged for the use of information technology systems to facilitate, increase efficiency, and provide effectiveness for operation of the entire system. It is so that the usage of services and the provision of services can be operated together appropriately in accordance with business policies, the system is used in a correct manner consistent with the requirements of the Computer Crime Act and other related laws and to prevent problems that may arise from using the information technology system network in an incorrect manner both from users and various threats which may affect the business systems of the Group and cause damage. Therefore, this is in order for the information technology systems of the Group to maintain confidentiality, accuracy, integrity and availability of information, including making users and related persons aware of the importance of maintaining the security of information systems and informed of their duties, responsibilities and guidelines for controlling various risks.

2. Composition and qualifications of the Information Security Management System Team

1. The Information Security Management System Team must be appointed by the Company's Board of Directors.
2. The Information Security Management System Team may consist of executive directors, executives, department managers, or any other person who is appropriate as determined by the Company.
3. The Information Security Management System Team has a term of office of 3 years and is in accordance with the term of office of directors (in the case that the Information Security Management System Team also serves as a director). In this regard, the Information Security Management System Team who vacates office at the end of their term may be reappointed by the Company's Board of Directors.
4. In the event that the position of member of the Information Security Management System Team is vacant for other reasons in addition to retirement according to item 3, including termination of directorship or employee status, resignation, or removal by the Board of Directors, the Board of Directors shall appoint persons with required qualifications to be members of the Information Security Management System Team so that the Information Security Management System Team has the number as the Board of Directors deems appropriate. The person appointed as a member of the Information Security Management System Team to replace the member who has

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resigned from his position will be in office only for the remaining term of the member of the Information Security Management System Team who has been replaced.

5. The Information Security Management System Team will select one person from the Information Security Management System Team to be the Chairman of the Information Security Management System Team.

3. Scope, powers, and duties of the Information Security Management System Team

3.1 Information Security Management Representative (ISMR)

- Present the extent and scope of implementation of information security management system
- Review and assign duties and responsibilities to the Information Security Management System Team
- Provide a review of the Company's information security context and risks
- Organize a review of problem identification and risk assessment and find opportunities to improve information security
- Prepare and present a review of the Applied Information Security Management System Policy
- Create and present objectives, goals, and operational plans for the information security management system
- Provide internal audit of the information security management system
- Arrange a meeting to review the information security management system
- Provide monitoring and measurement in the information security management system
- Monitor the effectiveness of controlling measures in various information security matters

3.2 Document Controller

- Control documents in the information security system in accordance with the procedures on document control
- Control records in the information security system in accordance with the procedures regarding record control
- Track and update the list of various documents

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3.3 Information Security Risk Assessment Officer

- Identify the various tasks of the department in order to identify the context of the unit and assess risks in order to bring various measures to control
- Create documents to identify the organization's context and assess risks, including review at least once a year or when various activities change
- Establish an action plan to address significant risks or opportunities for improvement
- Communicate risk assessment results as well as various control measures for employees in the department to acknowledge and be aware of information security

3.4 Legal Officer

- Specify laws or regulations related to business operation and information security management system related to the organization's activities, products, and services
- Follow changes in laws and regulations related to business operation and information security management system related to the organization's activities, products, and services
- Evaluate compliance with laws and regulations related to business operation and information security management system related to the organization's activities, products, and services
- Communicate laws and regulations related to business operation and information security management system related to the organization’s activities, products, and services for stakeholders to acknowledge and put into practice

3.5 Communications and Public Relations Officer

- Determine topics to be publicized in the information security management system to make employees aware of the information security management system applied by the Company
- Publicize the topic of information security management systems through various channels to match the target group and be effective
- Periodically evaluate the effectiveness of communications and public relations
- Receive and follow up on information security management system complaints

3.6 Internal Audit Officer of the Information Security Management System

- Set up an internal audit program for the period assigned by Information Security Management Representative to cover all departments and areas

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- Prepare before the implementation of internal audit of information security management system
- Conduct internal audit of the information security management system and report internal audit results to Information Security Management Representative according to the specified period
- Follow up on solutions to problems arising from internal audit of the information security management system and report the results to Information Security Management Representative on a specified period of time

3.7 Data Protection Officer (DPO)

- Provide advice to Personal Data Controller or Personal Data Processor, including employees or contractors of the Personal Data Controller or Personal Data Processor regarding compliance with the Personal Data Protection Act B.E. 2019 (including amendments) ("PDPA")
- Examine the operations of Personal Data Controller or Personal Data Processor, including employees or contractors of Personal Data Controller or Personal Data Processor regarding collection, use, or disclosure personal data to comply with the PDPA
- Coordinate and cooperate with Information Security Management System Team in the event that there is a problem regarding the collection, use, or disclosure of personal data in order to comply with the PDPA
- Maintain the confidentiality of personal data that is known or obtained as a result of performing duties in accordance with the PDPA

4. Responsibility

Information Security Management System Team is directly responsible to the Board of Directors according to assigned duties and responsibilities.

The Chief Executive Officer (CEO) is appointed to support the operations of Information Security Management System Team as follows:

- Review and approve the extent and scope of application of the information security system at least once a year

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- Review and approve policies, objectives, and goals of the information security system at least once a year
- Participate in the review of the application of the information security system according to the specified period
- Provide various resources to support in the application of information security system and continuous development
- Support and encourage executives in each department to participate in the application of information security system to the work under their responsibilities

5. Meeting

1. Arrange a meeting at least once a year by inviting related management, executives, or employees of the Company or those who it deems appropriate to join the meeting to give opinions or submit information documents as deemed relevant or necessary.
2. At every meeting of Information Security Management System Team, the quorum must consist of not less than half of the total number of members of the Information Security Management System Team currently in office to form a quorum.
3. Members of Information Security Management System Team who have an interest in any matter to be considered do not vote on that matter.
4. In voting, each member of Information Security Management System Team has one vote. In reaching a resolution, a majority vote of the Information Security Management System Team members who attend the meeting will be required. If the votes are equal, the Chairman of Information Security Management System Team shall cast one more vote to be the deciding vote.

6. Reporting

Report the performance of Information Security Management System Team to the Board of Directors for acknowledgment and prepare a report of Information Security Management System Team to be disclosed in the Company's annual report and signed by the Chairman of Information Security Management System Team.

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7. Review and improvement of the charter

Information Security Management System Team reviews this charter annually and will suggest changes as it deems appropriate for the Board of Directors to consider and approve.

This Charter of the Information Security Management System Team will be effective from 10 May 2024 onwards.

- *Chirapan Sintunava* -

(Mr. Chirapan Sintunava)

The Chairman

AddTech Hub Public Company Limited

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