

Guidelines for attending The Extraordinary General Meeting of Shareholders No.1/2025
by Electronic Method (E-EGM)

The Shareholders or proxies who would like to attend the E-EGM must submit an application to attend the meeting by Electronic Method via the Link at

<https://add.foqus.vc/registration/> or scan this QR Code.



The system will be available to access from January 15, 2025-February 5, 2025.

1. After logging into the system, the shareholders or proxies must prepare the following information (which should be in line with the shareholders information determined as at the Record Date from the Thailand Securities Depository Co., Ltd.) to fill in through the system:
 - Securities holder registration number
 - Identification Card Number / Passport Number / Registration Number for juristic person
 - E-Mail address for receiving the Web Link, Username and Password for attending the Meeting
 - Mobile Phone Number

- Additional documents as follows:

Attending in person	Proxy to any person who is not the Company's Independent Director / Juristic person
A copy of an identification document of Shareholder, certified a true copy to send via email or post.	A copy of an identification document of the grantor and proxy, certified a true copy to send via email or post.

2. When the Company receives the documents according to item 1 from shareholders or proxies. The Company will check the documents to confirm the right to attend the meeting. After that shareholders or proxies will receive an email with the following details.

- Username and Password
- WebLink for attending E-EGM system
- User manual

In case the request is rejected, the Shareholders will receive an e-mail to notify on the details and reason for rejection, then the Shareholder can resubmit through the system.

3. Please keep your username and password confidential. Do not disclose it to others and in case your username and password are lost or not received by February 5, 2025, please contact the Company immediately.
4. Please study the manual on how to use the E-EGM meeting system that the Company has sent to you by e-mail carefully. The system will allow you to register for the meeting 1 hour before the start of the meeting. However, the live broadcast of the conference will only start at 10:00 hrs.
5. For the voting method during the E-EGM meeting, you can vote on each agenda by voting "Agree" or "Disagree" or "Abstain". In case you do not vote for any agenda, your vote will be counted as "Agree" automatically.
6. In case you encounter technical problems while using the E-EGM meeting system before the meeting or during the meeting, please contact Quidlab, the E-EGM conference system provider of the Company. The channel to contact Quidlab can be found in the email that has sent username and password to you.

Guidelines for attending the EGM through Electronic Media (E-EGM) and the Appointment of Proxies

1. In case the shareholders attending the E-EGM by themselves
 - 1.1 Please fill the registration form for attending the EGM through Electronic Media (E-EGM) attached I to this guideline. Kindly fill email and your cell phone number clearly in order to be used for the meeting registration and attach identification document to confirm the attendance of E-AGM as follows:
 - In the event that the shareholder is an ordinary person –a valid certified true copy of ID card, passport, or other official documents issued by government authority.
 - In the event that the shareholder is a juristic person –an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “supporting documents for the appointment of proxy” below.

Please submit the registration form for the meeting through electronic media (E-EGM) and such identification document to the Company within February 5, 2025 before 12.00 hrs ONLY via the following channels:

- Via Email address: secretary@addtechhub.com
- Via Registered Mail to: Company Secretary,
 AddTech Hub Public Company Limited,
 Empire Tower, Unit 4106-7, 41st Floor,
 1 South Sathorn Road, Yannawa, Sathorn,
 Bangkok 10120

- 1.2 When the Company receives document as per item 1.1 from you, the Company will proceed with inspecting document for confirming the meeting attendance. Once the inspection is completed, the Company will send username and password, together with Weblink for attending the E-EGM. Kindly refrain from giving your username and password provided for the shareholder to another person. In the case that your username and password are lost or you have not received it within February 5, 2025, please immediately contact the Company.
- 1.3 The Company will send details such as username and password to you and also send a manual for using the E-EGM system at the same time. Please read the manual thoroughly from the email that the Company sends to you. The system will be opened 1 hour prior to the meeting in advance so that the shareholder can register for attending the meeting. However, the live broadcast will only begin at 10.00 hrs.
- 1.4 For casting the vote during the E-EGM, a shareholder may cast his or her vote in each agenda to either approve, disapprove, or abstain from voting. For the shareholders who do not vote in any agenda, the system

will automatically count your vote as “approve”.

1.5 If you have encounter with any technical problem in using the E-EGM system before or during the meeting, please contact Quidlab Company Limited who will be the Company's service provider for the Company's E-EGM's meeting. The Company will specify a contact channel to Quidlab Company Limited in the email sending username and password to you.

2. In case the shareholders appointing proxy to attend the E-EGM

In case that a shareholder is unable to attend the meeting, he/she may authorize another person or the Company's independent director, to attend and vote on his/her behalf. The name of independent directors are as follows:

- Mr. Chirapan Sintunava
- Mr. Pat Sadavongvivad
- Ms. Yaowarote Klinboon
- Mr. Sirutt Ratanapaitoon

(The above independent directors have no special interests that are different from other directors. in every agenda proposed in the Extraordinary General Meeting of Shareholders No. 1/2025)

In this regard, shareholders are requested to fill in and sign the proxy form that the Company has sent to shareholders or can be downloaded from the Company website at www.addtechhub.com and send the proxy form and a copy of the supporting documents for the proxy (as specified below) to the Company within February 5, 2025 before 12.00 hrs only through the following channels:

- Via Email address: secretary@addtechhub.com
- Via Registered Mail to: Company Secretary,
AddTech Hub Public Company Limited,
Empire Tower, Unit 4106-7, 41st Floor,
1 South Sathorn Road, Yannawa, Sathorn,
Bangkok 10120

Supporting documents for the appointment of proxy

Shareholder appoints a proxy:

1. Proxy Form A or Proxy Form B, correctly and completely filled in, and signed by the shareholder and the proxy
2. A copy of an identification document of the grantor, certified a true copy by the grantor; and
3. A copy of an identification document of the proxy, certified a true copy by the proxy:

Juristic person:

1. Proxy Form A or Proxy Form B, correctly and completely filled in, and signed by the representative of the juristic person and the proxy;
2. Certificate of registration as a legal entity of the grantor, which is signed to certify a true copy and issued no more than 6 months before the shareholders' meeting;
3. A copy of identification document or a copy of a valid passport and sign to certify that it is a true copy of the person authorized to sign to bind that juristic person (the grantor)
4. A copy of an identification document or a copy of a valid passport of the proxy, certified a true copy by the proxy.

Non-Thai nationals or foreign registered juristic persons

In the event that the documents or evidence mentioned above not a Thai or English version of the document. Shareholders are required to present English translations of documents. which is signed to certify the translation by the shareholder or by an authorized signatory of the juristic person that is the shareholder.

Shareholders who are foreign investors and appoint a custodian in Thailand to deposit and take care of their shares.

Please submit the following information.

1. Proxy Form C (attached with the meeting invitation letter) filled in correctly and completely and signed by the grantor and the proxy with 20 Baht stamp duty affixed.
2. Certificate of registration of the juristic person of the custodian (Custodian) and signed to certify that it is a true copy by person authorized to sign on behalf of the custodian juristic person (Custodian) or attorney together with the legal entity's seal (if any)
3. Power of attorney from the shareholder to the custodian to sign the proxy form on their behalf.
4. Letter confirming that the person signing the proxy form is authorized to conduct custodian business.
5. Copy of identification document or a copy of government official identification card or a copy of your passport (in the case of a foreigner) of the proxy with signature to certify that it is a true copy.
6. Send information through the following channels:
 - Via Email address: secretary@addtechhub.com
 - Via Registered Mail to: Company Secretary,
AddTech Hub Public Company Limited,
Empire Tower, Unit 4106-7, 41st Floor,

1 South Sathorn Road, Yannawa, Sathorn,
Bangkok 10120

3. A channel for shareholders to submit suggestions or questions related to the Company and the E-EGM agenda

During the E-EGM meeting, the shareholder attending the meeting can submit comments or questions through E-EGM system.