

Procedures for attending meeting via electronic method and the Appointment of Proxies

The Shareholders or proxies who would like to attend the e-meeting must submit an application to attend the meeting by Electronic Method via the Link at

<https://add.foqus.vc/registration/>

or scan this QR Code



The system will be available to access from 8 April 2025 to 17 April 2025.

1. After logging into the system, the shareholders or proxies must prepare the following information (which should be in line with the shareholders information determined as at the Record Date on 20 March 2025 from the Thailand Securities Depository Co., Ltd.) to fill in through the system:

- Securities holder registration number
- Identification Card Number / Passport Number / Registration Number for juristic person
- E-Mail address for receiving the Weblink, Username and Password for attending the meeting
- Mobile Phone Number
- Additional documents as follows:

Attending in person	Proxy to any person who is not the Company's Independent Director / Juristic person
A copy of ID card or a copy of a valid passport and sign to certify that it is a true copy of the shareholder	A copy of the shareholder's and proxy's ID card, with a certified copy, should be sent via email or post to the Company.

2. When the Company receives the documents according to item 1 from shareholders or proxies. The Company will check the documents to confirm the right to attend the meeting. After that, shareholders or proxies will receive an email with the following details.

- Username and Password
- Weblink for attending e-meeting
- User manual

In case the request is rejected, the Shareholder will receive an e-mail to notify on the details and reason for rejection, then the Shareholder can resubmit through the system.

3. Please keep your username and password confidential. Do not disclose it to others and in case your username and password are lost or **not received by 17 April 2025**, please contact at info@quidlab.com or phone number 0 2013 4322 or 08 0008 7616 immediately.

4. Please study the manual on how to use the e-meeting system that the Company has sent to you by e-mail carefully. The system will allow you to register for the meeting 1 hour before the start of the meeting. However, the live broadcast of the conference will only start at 10.00 hours.

5. For the voting method during the e-meeting, you can vote on each agenda by voting "Agree" or "Disagree" or "Abstain". In case you do not vote for any agenda, your vote will be counted as "Agree" automatically.

6. In case you encounter technical problems while using the e-meeting system before the meeting or during the meeting, please contact Quidlab, the e-meeting conference system provider of the Company. The channel to contact Quidlab can be found in the email that has sent username and password to you.

Guidelines for attending the AGM through Electronic Media (E-AGM)

1. In case the shareholders attending the E-AGM by themselves

1.1 Please fill the Acceptance form for the invitation of E-Meeting of AddTech Hub Public Company Limited (Attachment 7) attached to this guideline. Kindly fill email and your mobile phone number clearly in order to be used for the meeting registration and attach identification document to confirm the attendance of E-AGM as follows:

- In the event that the shareholder is an ordinary person

a valid certified true copy of ID card, passport, or other official documents issued by government authority.

- In the event that the shareholder is a juristic person

an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “supporting documents for the appointment of proxy” below.

Please submit the registration form for the meeting through electronic media (E-AGM) and such identification document to the Company **within 17 April 2025** via the following channels:

- Via Email address: secretary@addtechhub.com or
- Via Registered Mail

Company Secretary

AddTech Hub Public Company Limited

Empire Tower, Unit 4106-7, 41st Floor,

1 South Sathorn, Yannawa, Sathorn,

Bangkok 10120

1.2 When the Company receives document as per item 1.1 from you, the Company will proceed with inspecting document for confirming the meeting attendance. Once the inspection is completed, the Company will send username and password, together with Weblink for attending the E-AGM.

Kindly refrain from giving your username and password provided for the shareholder to another person. In the case that your username and password are lost or you have **not received it within 17 April 2025**, please immediately contact the Company.

1.3 The Company will send details such as username and password to you and also send a manual for using the E-AGM system at the same time. Please read the manual thoroughly from the email that the Company sends to you. The system will be opened 1 hour prior to the meeting so that the shareholder can register for attending the meeting. However, the live broadcast will only begin at 10.00 hours.

1.4 For casting the vote during the E-AGM, a shareholder may cast his or her vote in each agenda to either approve, disapprove or abstain from voting. For the shareholders who do not vote in any agenda, the system will automatically count your vote as “approve”.

1.5 If you have encounter with any technical problem in using the E-AGM system before or during the meeting, please contact Quidlab Co., Ltd. who will be the Company's service provider for the Company's E-AGM meeting. The Company will specify a contact channel to Quidlab Co., Ltd. in the email sending username and password to you.

2. In case the shareholders appointing proxy to attend the E-AGM

In case that a shareholder is unable to attend the meeting, he/she may authorize another person or the Company's independent director to attend and vote on his/her behalf, the names are listed in the following

- Mr. Chirapan Sintunava
- Mr. Pat Sadavongvivad
- Mr. Sirutt Ratanapaitoon

(The above independent directors have no special interests that are different from other directors in any agenda proposed at this 2025 Annual General Meeting of Shareholders.)

In this regard, the Company would like to request shareholders to fill statement and sign in the proxy, details of which appear in **Attachment 8** of the invitation letter or can be downloaded from the Company's website at www.addtechhub.com and send the proxy together with supporting documents for the appointment of proxy (as specified below) to the Company **within 17 April 2025 before 12.00 hours only** via the following channels:

- Via Email address: secretary@addtechhub.com or
- Via Registered Mail

Company Secretary

AddTech Hub Public Company Limited

Empire Tower, Unit 4106-7, 41st Floor,
1 South Sathorn, Yannawa, Sathorn,
Bangkok 10120

Supporting documents for the appointment of proxy

Shareholder appoints a proxy

1. A completed Proxy Form with the signatures of the grantor and the proxy; and
2. A copy of a valid identification document of the grantor, certified a true copy by the grantor; and
3. A copy of a valid identification document of the proxy, certified a true copy by the proxy.

Using e-Proxy Voting for Individuals

In the case of using the e-Proxy Voting service of the Thailand Securities Depository Co., Ltd. (TSD), individual shareholders who are members of the Investor Portal (IVP) and have verified their identity with NDID (National Digital ID) can access the service via the IVP system. Shareholders can do this from the day the Company sends the meeting invitation letter by post until 17.00 hours on the business day 1 day before the meeting date.

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1. A completed Proxy Form is completely filled in and signed by the person authorized including the juristic person's seal (if any), and the signature of the proxy; and
2. A copy of the affidavit of the juristic person, issued by the Department of Business Development, Ministry of Commerce, which shows that the representative of the juristic person (authorized director) attending the meeting in person, is authorized to act on behalf of the juristic person, which is a shareholder, issued no earlier than six months prior to the meeting, and certified a true copy by the representative of the juristic person (authorized director), with the company seal affixed (if any); and
3. A certified true copy of a valid identification document of the representative of the juristic person (authorized director); and
4. A copy of a valid identification document of the proxy, certified a true copy by the proxy.

Using e-Proxy Voting for Legal Entities

In case of using the e-Proxy Voting service of the Thailand Securities Depository Co., Ltd. (TSD), funds managed by asset management companies and foreign legal entities managed by custodians can access the service via the e-Proxy Voting for Intermediaries system.

Non-Thai nationals or foreign registered juristic persons

In the event that the documents or evidence mentioned above not a Thai or English version of the document. Shareholders are required to present English translations of documents. which is signed to certify the translation by the shareholder or by an authorized signatory of the juristic person that is the shareholder.

In the case of a shareholder who is a foreign investor and appoints a custodian in Thailand to be a stock depository and keeper:

Please submit the following information:

1. The Proxy Form C (attached with the invitation letter) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with THB 20 duty stamp affixed.
2. Custodian juristic person registration certificate (Custodian) with a signature certifying true copy by the authorized signatory on behalf of the juristic person of the Custodian or the attorney with the corporate seal (if any).
3. A power of attorney from the shareholders for the Custodian to be authorized to sign the proxy form.
4. A letter confirming that the person signing the proxy form is authorized to operate a custodian business.
5. A copy of ID card, or a copy of government official ID card, or a copy of passport (in the case of foreigners) of the proxy and signed to certify the true copy.
6. Submit information via the following channels:

- By Email : secretary@addtechhub.com or
- By postal mail : Company Secretary
AddTech Hub Public Company Limited
Empire Tower, Unit 4106-7, 41st Floor,
1 South Sathorn, Yannawa, Sathorn,
Bangkok

3. Channel for shareholders to send comments or questions related to business, industry and business operation of the Company or any relevant agenda to be considered in this E-AGM

During the E-AGM meeting, the shareholder attending the meeting can submit comments or questions through E-AGM system.